

The Privateer of Ft. Myers Beach Inc.  
Emergency Board Meeting Minutes#32 -closed meeting

**Date:** May 22, 2023

**Time :** 9:30 am

**Place:** Google meet

1. Meeting commenced at 9:36 am
  - All board members present with the addition of one owner John Wyskiel.
  - A motion to waive the reading of the May 18 2023 meeting minutes was made by Pat and seconded by Lisa.
  - A motion to approve May 18 2023 minutes was made by Pat and seconded by Dave, all in favor
2. Service Master
  - Discussion regarding Service master's billing of 400 pages as submitted by Candie to be impossible to audit
3. Negotiation Strategy
  - The board has a prepared an excel template to itemize charges/work to the Privateer to be completed by Service Master
  - The template is designed to examine legitimacy and reasonability of charges
  - A letter to Service Master president Todd Frank and vice president Candie Frank has been prepared to explain what is expected before payment can be made
  - The Privateer legal counsel Pavese Law Firm will be made aware of our intent to send our letter requesting proper documentation
  - All board members in agreement to send the letter before any payment can be made.

Meeting adjourned at 10:18.